BITS Pilani
Dubai Campus

Application Procedure for the First Degree Programmes
Academic year 2021-22

1. Read the Admission Bulletin 2021-22 carefully.

2. Application for Admission must be filled online.

   Online Application procedure: (Read instructions given below before proceeding to fill the online form).

   a. Visit **www.bits-pilani.ac.in/dubai** and click on "Apply Online" under Admissions.

   b. Enter all the information required carefully and correctly in the online form.

   c. Ensure the correctness of all entered data before submission. Once you confirm the correctness of the entered information and submit the form, the entered data will be recorded and you will not be able to change it.

   d. On submission you will be allotted a unique reference number and you will be directed to proceed for Application fee payment.

   e. You have the option of paying the fee online through Debit or Credit Card or paying offline either by Cash or Bank Transfer ((Refer Section 5 below for fee details)

   f. Upon successful completion of online application fee payment you will be allotted a unique application number and you will be instructed to upload your documents.

   g. Upload the required documents (jpeg or pdf format) and your submission will be complete.

   h. In the event you opt for offline application fee payment (Cash or bank transfer), send the proof of fee payment along with Applicant's name and Application reference number by email to admission@dubai.bits-pilani.ac.in for the allotment of unique application number.

   i. Upon receipt of the unique application number, you can proceed to upload the required documents(jpeg or pdf format) and your submission will be complete.

3. For candidates submitting the application and fee online, the system will generate a unique application number.. For those candidates who are opting for offline submission or payment, a unique application number will be allotted and informed to the candidate by the institute on receipt of the application and fee

4. <u>Documents required to be submitted with the application form:</u>

    a. Copy of mark sheet of the Qualifying Examination, such as General Secondary Education Certificate of Ministry of Education, UAE or Senior School Certificate of CBSE, New Delhi, India or its equivalent.

    b. Copy of the 10th Grade mark sheet.

    c. Passport copy (first 3 pages and last page). Candidates, who do not possess a valid Passport at the time of applying, must enclose a declaration along with the Application, that they will email the required Passport pages on or before the last date.

    d. Candidates applying under the GCC category must submit the passport copy of the parent residing in the GCC country with valid Residence Visa Stamp.

    e. TOEFL/IELTS Score Report (For candidates from Non-English Medium Schools only).

    f. Copy of Score Report of BITSAT, if appeared. If the score is not available at the time of applying, email / upload the same as soon as the result is available.
        Note: BITSAT is not compulsory for Dubai Campus admission.

5. Application Fee to be paid at the time of submission of application form:

    An amount of AED 220.00 only (Arab Emirates Dirhams Two hundred and Twenty only) payable online by Debit/ Credit Card or payable offline either by Cash or Bank Transfer (Refer Page 25 in Admission Bulletin for bank details). Application received without application fee will not be considered.

6. Refer "Important dates" for all dates related to the Admission process.